

# CURRICULUM VITAE

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### 1 PERSONAL PARTICULARS:

**Sir name:** NGOWI  
**Other name:** ELIA ELISA  
**Date of birth:** 17th Dec. 1967  
**Sex:** Male  
**Marital status:** Married.  
**Nationality** Tanzanian

MBA in Finance, University of Saint Augustine Tanzania (SAUT)  
(2014 – 2016)

POSTGRADUATE- Finance. (2013-2014) ST. Augustine University

Advanced Diploma (ADA) ST. Augustine University (SAUT) 2007-  
2010

Certificate in Accountancy 2005-2006

<u>Short course:</u>		
DR.Amon J Nsekela Academic	1988	Foundation Course in Banking
DR.Amon J Nsekela Academic	1990	Senior Bankers course on Banking
DR.Amon J Nsekela Academic	1993	Tellers Course.
SBS Computer Burred	2000	Training on Computer Packages
Soft Tech	2002	E by Epic or course
Monarch Hotel- Mwanza.	2006	IFM Accounting Manual Training.
<u>Secondary Education</u>		
Kilimanjaro Boys High School	1985	Certificate of Secondary Education
Maringeni Primary School	1981	Primary Education level Certificate

A Qualified Accountant **MBA Finance** - with financial and management accounting experience, proficient at delivering results that meet and exceed expectations, with a thirst and energy to build a dynamic and expert knowledge base in finance and develop skills beyond core financial accounting responsibilities.

**Core competencies include.**

- First rate communication skills with diplomacy and a gravitas to communicate effectively at all levels.
- A proactive and flexible approach based on both individual and team working capabilities.
- Ability to learn and develop in a highly pressurised and progressive professional environment.
- Good organisational skills and a strong commitment to meet deadlines
- Up to date knowledge of current Accounting Standards (IAS and IFRS) and Auditing Standards.

**WORK EXPERIENCE**

**TARI Ukiriguru, (Feb 2000 – Present).**

- . Main areas of duties include: -
  - Account management and Preparation of financial statements
  - Monthly Bank reconciliation
  - Auditing reports from sub – grantees
  - Compiling Financial reports from sub –grantees and reporting to Donor following their reporting standards.
  - Training sub –grantees on Financial management and report preparation
  - Support project administration
  - Meet with clients on a regular basis to discuss processes, accounts and financial related issues.
  - Review and analyse financial statements.
  - Keeping abreast of changes in accounting and taxation regulations
  - Processing of Salaries and VAT Returns
  - Manage and train staff for various accounting tasks
  - Investigate and reconcile discrepancies when they occur.
  - Ensure timely reporting of all monthly financial information.
  - Ensure monthly and quarterly Bank Compliance activities are performed in a timely and accurate manner.
  - Involved in annual budgets preparation and monthly forecast.
  - Assist in monthly cash flow reporting.
  - Collaborate with the other finance TARI managers to support overall department goals and objectives.

- Provide training to new and existing staff as needed.
- Liaising with external auditors to ensure that their internal recommendations are followed up and implemented.
- Providing analysis of variances on monthly performance.
- Liaising with the Tax department and preparing information for them to comply with the tax filing.

### **Key achievements.**

Enhanced trial balance checks to stop disparities in group reporting. Ensured successful implementation of cash flow forecasting. Enhanced IAS awareness to all relevant staff through training and update.

Computerised the daily accounting tasks using excel and created a back up online for their important documents.

### **ACADEMIC PROFILE/ PROFESSIONAL QUALIFICATION**

- **MBA Finance, University of Saint Augustine Tanzania (SAUT) (2014 - 2016)**

**Units studied include** Managerial and Financial Accounting, Managerial Function, Managerial Economics, Management Information System, Marketing Managements, Business mathematics and statistics, Financial Managements, Financial market and institution, Research Methodology, Organization Behaviour, Quantitative Techniques. International Finance, Investments and portfolio managements, Entrepreneurship, Strategic Managements, Business Managements, Business Ethics, Business law, Comprehensive Examination and Thesis.

#### **POSTGRADUATE- Finance. (2013-2014)**

Units studied; Management accounting I, Corporate Finance, International finance, Public Finance, Entrepreneurship and small business management, Business computing and business Managements, Business Ethics, Research Methodology, Comprehensive Examination, Investments Analysis and Capital Managements, Financial statements Analysis, International Capital and Capital Market, International Banking and Finance, Quantitative Technique, Research Paper.

### **LANGUAGE PROFICIENCY**

- English fluent
- Kiswahili native

### **PERSONAL PROFILE**

Gender: Male

Marital Status: Married

Nationality: Tanzanian

### **REFFEREES:**

**DR. DEUDEDIT PETER MLAY**

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**MWANZA.**